

**Addendum to report:**

**23/03/2015**

## **Report of Chair of Health and Wellbeing Board**

### **Update on Data Sharing and Shared Care Records.**

A key priority of York's Health and Wellbeing strategy has been to work towards "system-wide" (i.e. health and social care) shared care records. This sits within a wider context of the need to share information across organisations in a safe and efficient way that remains compliant with the Data Protection Act.

The following is given by way of an update on this ongoing work. Apologies for not including this in my report to the committee, however, work was still ongoing at time of writing and I wanted to be able to include this as the most up to date reflection of the situation. If there are any questions from members, Guy Van Dichele can give a verbal update to the meeting.

### **Background – Multi agency information sharing protocol**

There is a clear need for City of York Council to share information with a variety of external partners. Whether it is social care, council tax or housing related information, the requirements and standards that have to be adhered to are the same with respect of information governance.

It is widely accepted that there is already a great wealth of information sharing practice happening within the Council and externally with key partners, however it has been identified through various information governance sources that we need to align our processes to ensure we are appropriately sharing information, at the right time, with the right people by the correct means.

With this in mind there has been great steps made in recent months to streamline how we share information and with whom. Our recent attainment of our Health & Social Care Information Governance Toolkit level 2 is one of many strategic driving forces which identifies clear expectations with regard to information sharing.

One of the major pieces of work completed with partners over recent months, is the production of a collaborative Multi Agency Overarching Information Sharing Protocol (the "Protocol").

The aim of the Protocol is to create a positive culture of sharing information and facilitate more effective Data Sharing practices between Partner Agencies, with the aim of improving service delivery.

The Protocol applies to all information being shared by signatory Partner Agencies, with the aim of establishing the types of data Partner Agencies will share, how data is handled and the legislation which allows the information to be shared, as well as outlining processes for developing Partner Agency Information Sharing Arrangements.

The Protocol has been developed to ensure that information is being shared lawfully, appropriately and in compliance with best practice. The Protocol aims to establish consistent principles and practices to govern sharing of personal and non-personal information taking place within and between Partner Agencies. The ethos of the Protocol is for Partner Agencies to share information in all situations to improve service delivery and resident outcomes and to support safeguarding, except where it would be unlawful to do so.

*To note - Those involved in the initial production of the Protocol are: City of York Council (CYC), York Teaching Hospitals Foundation Trust (YTHFT), North Yorkshire County Council (NYCC), North Yorkshire Police (NYP) and the Fire Authority. The intention is once the protocol has been approved and signed by those involved it will be shared more widely for invitation to sign. Leeds & York Partnership have already been in touch to say they would like to sign up.*